

Post Code: WR-RM-0725

Title: Officer Resource Mobilization

Location: Lahore, Pakistan

Type: Full-time | In-Office

Position Summary:

We are seeking a passionate and skilled **Officer – Resource Mobilization** to help drive our fundraising, donor relations, and partnership development efforts. The selected candidate will play a vital role in securing financial and in-kind resources, writing proposals, and building strategic relationships to support WEG's projects and programs.

Key Responsibilities:

- Research and identify potential funding sources, including donors, foundations, and CSR initiatives.
- Write grant proposals, concept notes, and donor reports.
- Assist in developing resource mobilization strategies and campaigns.
- Build and maintain donor and partner databases.
- Coordinate with internal departments to gather project data and success stories.
- Support in organizing fundraising events, presentations, and outreach activities.
- Engage with institutional, corporate, and community partners for resource generation.

Requirements:

- Bachelor's or Master's degree in Development Studies, Public Policy, Communications, or a related field.
- 1-3 years of experience in fundraising, grant writing, or NGO resource mobilization.
- Excellent written and verbal communication skills (English & Urdu).
- Strong research and proposal development skills.
- Passion for gender equality, community development, and women's rights.
- Ability to work independently and as part of a team.

What We Offer:

- A collaborative, mission-driven environment.
- Opportunities for professional growth and innovation.
- Hands-on involvement in life-changing projects.
- Competitive salary and benefits package.

How to Apply:

Send your CV and a short cover letter with **Post Code: WR-RM-0725** in the subject line to:

✉ **hr@whiteribbon.org.pk**

Only shortlisted candidates will be contacted for interviews.